



## INLAND REVENUE DEPARTMENT Notice to Taxpayers

### Alternative Tax Payment System (ATPS) through Online Fund Transfer Facility Further Instructions

Following further instructions on Alternative Tax Payment System (ATPS) are issued in addition to the instructions issued by the public notice number [PN/PMT/2020-1](#) dated 08.04.2020, considering some practical issues encountered by the taxpayers.

#### Payments for multiple tax payment periods

Following steps should be followed in doing tax payments for more than one tax period:

- ✓ When making payments for multiple tax periods, it is strictly advised to make separate payments for each tax payment period and should not do payments for multiple tax periods in one transaction.
- ✓ Immediately after the transaction, an email containing following particulars should be sent to the below given email addresses.
- ✓ The payment acknowledgement/Receipt issued by the bank at the time of making the transaction should be attached to the email.

▪ **Particulars to be included in the email:**

1. Taxpayer Identification Number (TIN) :
2. Name of Taxpayer :
3. Payment Reference Code (PRC) :
4. Transaction Reference Number/ID  
Issued by the Bank :
5. Tax type Code :
6. Payment Period Code (separately) :
7. Amount paid (separately) :
8. Date of Payment DD/MM/YYYY :
9. Name of Contact Person :
10. Contact Number :

▪ **Email should be sent to following email addresses**

[bulanawewa.bgpd@ird.gov.lk](mailto:bulanawewa.bgpd@ird.gov.lk)  
[somarathna.hgan@ird.gov.lk](mailto:somarathna.hgan@ird.gov.lk)

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For any assistance or clarification, please contact below persons or the IRD Call Center 1944

<b>Name</b>	<b>Designation</b>	<b>Mobile Phone</b>
Mr. M.J. Gunasiri	Deputy Commissioner General	0714252431
Mr. J.A.G. Mahindaratna	Senior Commissioner	0773416452
Ms. J.S.P.A.D. Weerasuriya	Director (ICT)	0777333789
Mr. B.G.P.D. Bulanawewa	Assistant Commissioner	0714397039
Mr. S.N. Weerakoon	Assistant Commissioner	0714149700
Ms. A. Somarathna	Assistant Director (ICT)	0714425090
Ms. H.W. Dileka	ICT Officer	0761492647

**Commissioner General of Inland Revenue**

